

West Shore Lutheran School's Summer Infant and Toddler Program

Dear Families,

If you'd like for your child to attend the WSLS summer program, please be sure to complete and return the attached packet and \$50 registration fee by Friday, April 25, 2025. Space is limited and will be available on a first-come, first-serve basis.

Important Dates:

Friday, April 25 - Summer registration is due

Monday, June 9 - Summer program begins

Toddler Water Days TBD

Closures:

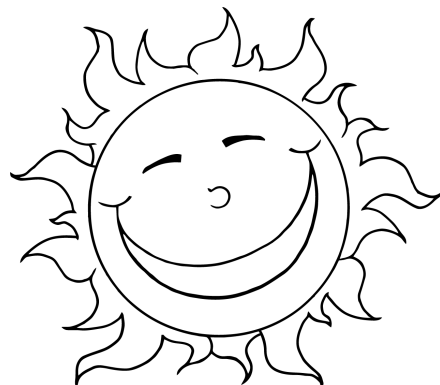
Friday, July 4 - Closed for Independence Day Vacation

Thank you for choosing West Shore Lutheran School for your summer child care needs. If you have any questions, please feel free to contact me via email, AnnaCurtisWSLS@Gmail.com or call (231) 755-1048.

Please save this page of important dates at home for your records.

Thank you,

Anna Curtis
Child Care Director





231-755-1048
231-755-6942
westshorelutheran@gmail.com

SUMMER INFANT & TODDLER HOURS REQUEST FORM

The Center shall provide the following basic services for:

(Child's Name) (Date of Birth) (Gender)

Parent or Guardian information:

(Name) (Relationship)

(Address) (City/State/Zip)

(Phone) (Email address required for billing purposes)

(School District)

Days of the week childcare will be needed: circle days and list hours. Start Date _____

Monday From _____ To _____
Tuesday From _____ To _____
Wednesday From _____ To _____
Thursday From _____ To _____
Friday From _____ To _____

If your schedule needs to change please let us know in writing what your new childcare hours will be. We will make every effort to accommodate your needs. If your child is sick or will not be attending childcare, please call 755-1048 or email Ms. Anna at AnnaCurtisWSLS@Gmail.com to cancel that day or you will be billed for the hours listed above. Our infant and toddler room rates are below and are subject to change.

5 days	4 days	3 days	2 days	1 day
\$235	\$220	\$195	\$145	\$105

****There is a \$50 nonrefundable summer registration fee required when submitting this form.**

(Signature) (Date)

Summer Questionnaire 2025 - Cuddly Koalas & Waddling Ducks

1. What is your child's name: _____

2. Does your child have any food allergies? If yes, please list it here. If not, please write "none".

3. Does your child have any other medical problems, special needs, or developmental delays that we should be aware of? If yes, please list it here. If not, please write "none".

4. Does WSLs have permission to post your child's photo on our school's group Facebook page?
Please circle: Yes or No

5. Does WSLs have permission to apply sunscreen (supplied by parents) to your child? Please circle: Yes or No

6. Do you have any notes for us regarding sunscreen? If yes, please list here:

7. On water days or extra hot days, toddlers are given a popsicle as a special treat. Does your child have permission to eat a popsicle? Please circle: Yes or No
 - If not, please supply an alternative so your child doesn't feel left out.

8. If your child is absent for the day, we require notification by 9:00 AM to avoid daily charges. By signing this document you are stating that you understand and agree to this policy. If you have any questions regarding this policy or any other policies, please write your questions below so we can discuss them before the summer session starts.

Signature & Date: _____

West Shore Lutheran Infant and Toddler Handbook

West Shore Lutheran School's Parent Handbooks for all ages and sessions can be found at www.westshorelutheran.com under the tab labeled "Registration Forms". Please read the handbook and sign the statement below. If you would prefer a paper copy, please contact the school office.

The handbook includes all of the following information:

- Criteria for admission and withdrawal.
- Schedule of operation, denoting hours, days, and holidays during which the center is open, and services are provided.
- Fee policy.
- Discipline policy.
- Medication policy.
- Food service program.
- Program philosophy.
- Typical daily routine.
- Parent notification plan for accidents, injuries, incidents, illnesses.
- Exclusion policy for child illnesses.
 - Notice of the availability of the center's licensing notebook.
 - The licensing notebook contains all the licensing inspection and special investigation reports and related corrective action plans for the past five years.
 - The licensing notebook is available to parents during regular business hours.
 - Licensing inspection and special investigation reports from at least the past two years are available on the child care licensing website at www.michigan.gov/michildcare.

Parent Signature _____ Date _____

Child/Children's Names _____

Planned Time Off

Dear Families,

To help us better prepare staffing & events, please let us know when your child(ren) won't be attending child care due to a planned family break. Dates can be amended at a later date if needed. Gathering this information ahead of time will help with rough estimates. Thank you!

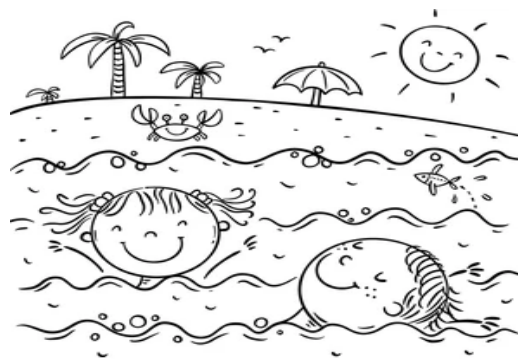
Name: _____

June:

July (Please note that WSLS will be closed on July 4 and July 5):

August (Please note that WSLS summer will end on the 22nd)

Other Notes:



0-12 Months Old

- Formula/breast milk prepared in bottles that are covered and labeled with your infant's name, the date and time prepared
- Infant cereal & baby food
- Sleep Sacks with zippers are permitted only. Must fit child and not be too small or big
- (Please put 1 outfit in a gallon ziplock bag with their name on it, please bring 3 extra outfits)
- Diapers
- Wipes
- Socks/slippers
- Appropriate outdoor clothing
- Sunscreen
- Diaper Cream

1-3 Year Olds

- Blanket & pillow
- 3 Changes of clothes
- (Please put 1 outfit in a gallon ziplock bag with their name on it, please bring 3 extra outfits)
- Diapers/pull-ups
- Wipes
- Inside Shoes
- Appropriate outdoor clothing
- Sunscreen
- Diaper Cream
- Summer: Swimsuit & Towel (Bring home on Fridays to wash)