

West Shore Lutheran School 2026 Summer Cuddly Koalas

Dear Families,

If you'd like for your child to attend the WSLs summer program, please complete and return the attached packet and \$50 registration fee by Friday, April 24, 2026. Space is limited and will be available on a first-come, first-serve basis.

Important Dates:

Friday, April 24- Summer registration is due

Monday, June 8- Summer program begins

Friday, August 21- Summer program ends for Child Care students

Closures:

Friday, July 3- Closed for 4th of July

Friday, September 4 - Closed for Labor Day Vacation

Monday, September 7 - Closed for Labor Day Vacation

Thank you for choosing West Shore Lutheran School for your summer child care needs. If you have any questions, please feel free to contact me via email, Hsantose04@gmail.com or call 755-1048 ext. 101.

Please save this page of important dates at home for your records.

Thank you,

Heather Johnson
Child Care Director



231-755-1048 
 231-755-6942 
 westshorelutheran@gmail.com 

SUMMER CUDDLY KOALAS HOURS REQUEST FORM

The Center shall provide the following basic services for:

_____ (Child's Name) _____ (Date of Birth) _____ (Gender)

Parent or Guardian information:

_____ (Name) _____ (Relationship)

_____ (Address) _____ (City/State/Zip)

_____ (Phone) _____ (Email address required for billing purposes)

_____ (School District)

Days of the week childcare is needed: circle days and list hours. Start Date _____

Monday	From _____	To _____	
Tuesday	From _____	To _____	
Wednesday	From _____	To _____	
Thursday	From _____	To _____	
Friday	From _____	To _____	

If your schedule needs to change please let us know in writing what your new childcare hours will be. We will make every effort to accommodate your needs. If your child is sick or will not be attending childcare, please call 755-1048 or email Ms. Heather at hsantose04@gmail.com to cancel that day or you will be billed for the hours listed above. Our infant and toddler room rates are below and are subject to change.

5 days	4 days	3 days	2 days	1 day
\$270	\$255	\$230	\$180	\$140

****There is a \$50 nonrefundable summer registration fee required when submitting this form.**

_____ (Signature) _____ (Date)

Summer Questionnaire 2026 - Cuddly Koalas Child Care

1. What is your child's name? _____
2. Please list your child's 1st day of summer care: _____
3. Does your child have any food allergies? If yes, please list it here. If not, please write "none".

4. Does your child have any other medical problems, special needs, or developmental delays that we should know? If yes, please list it here. If not, please write "none".

5. Does WSLS have permission to post your child's photo on our school's group Facebook page?
Please Circle: Yes or No
6. Does WSLS have permission to apply sunscreen (supplied by parents) to your child? Please circle:
Yes or No
7. Do you have any notes for us regarding sunscreen? If yes, please list here:

8. If your child is absent for the day, we require notification by 9:00 AM to avoid daily charges. By signing this document you are stating that you understand and agree to this policy. If you have any questions regarding this policy or any other policies, please write your questions below so we can discuss them before the summer starts.

Signature & Date: _____

West Shore Lutheran School Handbook

West Shore Lutheran School's Parent Handbooks for all ages and sessions can be found at www.westshorelutheran.com under the tab labeled "Registration Forms". Please read the handbook and sign the statement below. If you would prefer a paper copy, please contact the school office.

The handbook includes all of the following information:

- Criteria for admission and withdrawal.
- Schedule of operation, denoting hours, days, and holidays during which the center is open, and services are provided.
- Fee policy.
- Discipline policy.
- Medication policy.
- Food service program.
- Program philosophy.
- Typical daily routine.
- Parent notification plan for accidents, injuries, incidents, illnesses.
- Exclusion policy for child illnesses.
 - Notice of the availability of the center's licensing notebook.
 - The licensing notebook contains all the licensing inspection and special investigation reports and related corrective action plans for the past five years.
 - The licensing notebook is available to parents during regular business hours.
 - Licensing inspection and special investigation reports from at least the past two years are available on the child care licensing website at www.michigan.gov/michildcare.

Parent Signature _____ Date _____

Child/Children's Names _____

Planned Time Off

Dear Families,

To help us better prepare staffing & events, please let us know when your child(ren) won't be attending child care due to a planned family break. Dates can be amended at a later date if needed. Gathering this information ahead of time will help with rough estimates. Thank you!

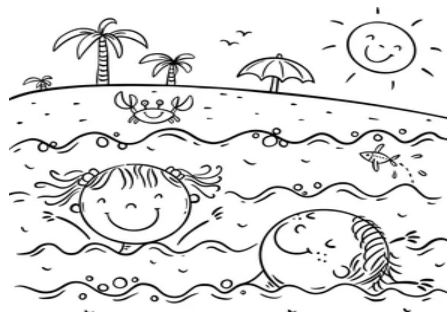
Name: _____

June: _____

July (Please note that WSLS will be closed on July 3):

August _____

Other Notes:



Supply List

0-12 Months Old

- Formula/breast milk prepared in bottles that are covered and labeled with your infant's name, the date and time prepared.
- Sleep sacks with zippers are permitted only. Arms free
- 3 changes of clothes
- Diapers
- Wipes
- Diaper cream
- Socks, slippers
- Breakfast, Snack, & Lunch labeled with child's first and last name with cooler packs to keep items cool
- Sunscreen(if child is 6 months and older)